


INVITATION TO BID STATE OF LOUISIANA DIVISION OF ADMINISTRATION OFFICE OF STATE PURCHASING				BIDS WILL BE PUBLICLY OPENED: MAY 25, 2010 10:00 AM	
=====> VENDOR NO. : SOLICITATION : 2239624 FILE NO. : OPENING DATE : 05/25/10 <div style="border: 1px solid black; height: 80px; width: 100%; margin-top: 10px;"></div>		PURCHASING AGENCY NO. : 107001 SEE NO. 8 BELOW. RETURN BID TO <div style="text-align: right;">10:00 AM</div> <div style="display: flex; justify-content: space-between;"> 2239624 05/25/10 </div> OFFICE OF STATE PURCHASING OFFICE OF STATE PURCHASING POST OFFICE BOX 94095 BATON ROUGE, LA 70804-9095 <div style="display: flex; justify-content: space-between;"> <div> BUYER : JANA BRAUD BUYER PHONE : (225) 342-8036 DATE ISSUED : 05/04/10 REQ. AGENCY : 330671 </div> <div style="text-align: right;">FOLD HERE--></div> </div> DHH-OFFICE OF BEHAVIORAL HEALTH AGENCY REQ. NO. : ISIS REQ. NO. : 1332476 VENDOR PHONE : FISCAL YEAR : 11 CLASS/SUBCLASS : 96148 SCHEDULED BEGIN DATE : 07/01/10 SCHEDULED END DATE : 06/30/11 T-NUMBER : DHH08			
FILL IN VENDOR NUMBER (FEIN), NAME AND ADDRESS ABOVE, BEFORE SUBMITTING BID.					
<i>REFERRAL LAB TESTING SHREVEPORT MHC</i>					
TO BE COMPLETED BY VENDOR					
1. _____ PLEASE REMOVE FROM THIS COMMODITY CODE. 2. _____ DELIVERY WILL BE MADE IN THIS NUMBER OF DAYS AFTER RECEIPT OF ORDER. 3. _____ % CASH DISCOUNT FOR PROMPT PAYMENT IF MADE WITHIN THIRTY (30) DAYS. CASH DISCOUNTS FOR LESS THAN 30 DAYS OR LESS THAN 1% WILL BE ACCEPTED, BUT WILL NOT BE CONSIDERED IN DETERMINING AWARDS. ON INDEFINITE QUANTITY TERM CONTRACTS, CASH DISCOUNTS WILL BE ACCEPTED AND TAKEN BUT WILL NOT BE CONSIDERED IN DETERMINING AWARDS. 4. _____ BID BOND ATTACHED, _____ CERTIFIED CHECK ATTACHED, _____ OTHER, IF REQUIRED. 5. _____ BID REFERENCE NUMBER. (THIS NUMBER WILL APPEAR ON RESULTING ORDER OR CONTRACT).					
INSTRUCTIONS TO BIDDERS					
1. READ THE ENTIRE BID, INCLUDING ALL TERMS AND CONDITIONS AND SPECIFICATIONS. 2. ALL BID PRICES MUST BE TYPED OR WRITTEN IN INK. ANY CORRECTIONS, ERASURES OR OTHER FORMS OF ALTERATION TO UNIT PRICES SHOULD BE INITIALED BY THE BIDDER. 3. THIS BID IS TO BE MANUALLY SIGNED IN INK. FOLD HERE--> 4. BID PRICES SHALL INCLUDE DELIVERY OF ALL ITEMS F.O.B. DESTINATION OR AS OTHERWISE PROVIDED. BIDS CONTAINING "PAYMENT IN ADVANCE" OR "C.O.D" REQUIREMENTS MAY BE REJECTED. PAYMENT IS TO BE MADE WITHIN 30 DAYS AFTER RECEIPT OF PROPERLY EXECUTED INVOICE OR DELIVERY, WHICHEVER IS LATER. 5. AMOUNT OF BID BOND REQUIRED: _____ N/A _____ . 6. AMOUNT OF PERFORMANCE BOND, IF REQUIRED. _____ OR _____ 0% _____ OF BID. 7. DESIRED DELIVERY: _____ 010DAYS ARO _____ 8. TO ASSURE CONSIDERATION OF YOUR BID, ALL BIDS AND ADDENDA SHOULD BE RETURNED IN AN ENVELOPE OR PACKAGE CLEARLY MARKED WITH THE BID OPENING DATE AND THE BID NUMBER, OR SUBMITTED IN THE SPECIAL ENVELOPE IF FURNISHED FOR THAT PURPOSE. 9. BIDS SUBMITTED ARE SUBJECT TO PROVISIONS OF THE LAWS OF THE STATE OF LOUISIANA INCLUDING BUT NOT LIMITED TO L.R.S. 39:1551-1736; PURCHASING RULES AND REGULATIONS; EXECUTIVE ORDERS; STANDARD TERMS AND CONDITIONS; SPECIAL CONDITIONS; AND SPECIFICATIONS LISTED IN THIS SOLICITATION. 10. IMPORTANT: BY SIGNING THE BID, THE BIDDER CERTIFIES COMPLIANCE WITH ALL INSTRUCTIONS TO BIDDERS, TERMS, CONDITIONS AND SPECIFICATIONS, AND FURTHER CERTIFIES THAT THIS BID IS MADE WITHOUT COLLUSION OR FRAUD. THIS BID IS TO BE MANUALLY SIGNED IN INK BY A PERSON AUTHORIZED TO BIND THE VENDOR (SEE NO.30). ALL BID INFORMATION SHALL BE MADE WITH INK OR TYPEWRITTEN.					
VENDOR PHONE NUMBER: FAX NUMBER:		TITLE		DATE	
SIGNATURE OF AUTHORIZED BIDDER - SEE NO. 30, PAGE 3. (MUST BE SIGNED)			NAME OF BIDDER (TYPED OR PRINTED)		

STANDARD TERMS & CONDITIONS		INVITATION TO BID	
NUMBER : 2239624 OPEN DATE: 05/25/10 TIME: 10:00 AM T-NUMBER : DHH08		BIDDER:	PAGE 2
<p>11 ADDRESS ALL INQUIRIES AND CORRESPONDENCE TO THE BUYER AT THE PHONE AND ADDRESS SHOWN ABOVE.</p> <p>12. CONFERENCE: NA NA NA</p> <p>13. BID FORMS. ALL WRITTEN BIDS, UNLESS OTHERWISE PROVIDED FOR, MUST BE SUBMITTED ON, AND IN ACCORDANCE WITH, FORMS PROVIDED, PROPERLY SIGNED (SEE NO. 30). BIDS SUBMITTED IN THE FOLLOWING MANNER WILL NOT BE ACCEPTED: A. BID CONTAINS NO SIGNATURE INDICATING INTENT TO BE BOUND; B. BID FILLED OUT IN PENCIL; AND C. BID NOT SUBMITTED ON THE STATE'S STANDARD FORMS.</p> <p>BIDS MUST BE RECEIVED AT THE ADDRESS SPECIFIED IN THE SOLICITATION PRIOR TO BID OPENING TIME IN ORDER TO BE CONSIDERED. TELEGRAPHIC AND FAX ALTERATIONS TO BIDS RECEIVED BEFORE BID OPENING TIME WILL BE CONSIDERED PROVIDED FORMAL BID AND WRITTEN ALTERATION HAVE BEEN RECEIVED AND TIME-STAMPED BEFORE BID OPENING TIME. ENTIRE BID SHOULD BE RETURNED, EXCEPT ITEM PAGES NOT BID.</p> <p>14. STANDARDS OF QUALITY. ANY PRODUCT OR SERVICE BID SHALL CONFORM TO ALL APPLICABLE FEDERAL AND STATE LAWS AND REGULATIONS AND THE SPECIFICATIONS CONTAINED IN THE SOLICITATION. UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION, ANY MANUFACTURER'S NAME, TRADE NAME, BRAND NAME, OR CATALOG NUMBER USED IN THE SPECIFICATION IS FOR THE PURPOSE OF DESCRIBING THE STANDARD OF QUALITY, PERFORMANCE, AND CHARACTERISTICS DESIRED AND IS NOT INTENDED TO LIMIT OR RESTRICT COMPETITION. BIDDER MUST SPECIFY THE BRAND AND MODEL NUMBER OF THE PRODUCT OFFERED IN HIS BID. BIDS NOT SPECIFYING BRAND AND MODEL NUMBER SHALL BE CONSIDERED AS OFFERING THE EXACT PRODUCTS SPECIFIED IN THE SOLICITATION.</p> <p>15. DESCRIPTIVE INFORMATION. BIDDERS PROPOSING AN EQUIVALENT BRAND OR MODEL SHOULD SUBMIT WITH THE BID INFORMATION (SUCH AS ILLUSTRATIONS, DESCRIPTIVE LITERATURE, TECHNICAL DATA) SUFFICIENT FOR STATE OF LOUISIANA TO EVALUATE QUALITY, SUITABILITY, AND COMPLIANCE WITH THE SPECIFICATIONS IN THE SOLICITATION. FAILURE TO SUBMIT DESCRIPTIVE INFORMATION MAY CAUSE BID TO BE REJECTED. ANY CHANGE MADE TO A MANUFACTURER'S PUBLISHED SPECIFICATIONS SUBMITTED FOR A PRODUCT SHALL BE VERIFIABLE BY THE MANUFACTURER. IF ITEM(S) BID DO NOT FULLY COMPLY WITH SPECIFICATIONS (INCLUDING BRAND AND/OR PRODUCT NUMBER), BIDDER MUST STATE IN WHAT RESPECT ITEM(S) DEVIATE. FAILURE TO NOTE EXCEPTIONS ON THE BID FORM WILL NOT RELIEVE THE SUCCESSFUL BIDDER(S) FROM SUPPLYING THE ACTUAL PRODUCTS REQUESTED.</p> <p>16. BID OPENING. BIDDERS MAY ATTEND THE BID OPENING, BUT NO INFORMATION OR OPINIONS CONCERNING THE ULTIMATE CONTRACT AWARD WILL BE GIVEN AT THE BID OPENING OR DURING THE EVALUATION PROCESS. BIDS MAY BE EXAMINED WITHIN 72 HOURS AFTER BID OPENING. INFORMATION PERTAINING TO COMPLETED FILES MAY BE SECURED BY VISITING THE STATE OF LOUISIANA DURING NORMAL WORKING HOURS. WRITTEN BID TABULATIONS WILL NOT BE FURNISHED.</p> <p>17. AWARDS. THE STATE OF LOUISIANA RESERVES THE RIGHT TO AWARD ITEMS SEPARATELY, GROUPED OR ON AN ALL-OR-NONE BASIS AND TO REJECT ANY OR ALL BIDS AND WAIVE ANY INFORMALITIES.</p> <p>18. PRICES . UNLESS OTHERWISE SPECIFIED BY THE STATE OF LOUISIANA IN THE SOLICITATION, BID PRICES MUST BE COMPLETE, INCLUDING TRANSPORTATION PREPAID BY BIDDER TO DESTINATION AND FIRM FOR ACCEPTANCE FOR A MINIMUM OF 30 DAYS. IF ACCEPTED, PRICES MUST BE FIRM FOR THE CONTRACTUAL PERIOD. BIDS OTHER THAN F.O.B. DESTINATION MAY BE REJECTED. PRICES SHOULD BE QUOTED IN THE UNIT (EACH, BOX, CASE, ETC.) AS SPECIFIED IN THE SOLICITATION.</p> <p>19. DELIVERIES. BIDS MAY BE REJECTED IF THE DELIVERY TIME INDICATED IS LONGER THAN THAT SPECIFIED IN THE SOLICITATION.</p> <p>20. TAXES. VENDOR IS RESPONSIBLE FOR INCLUDING ALL APPLICABLE TAXES IN THE BID PRICE. STATE AGENCIES ARE EXEMPT FROM ALL STATE AND LOCAL SALES AND USE TAXES.</p>			

STANDARD TERMS & CONDITIONS		INVITATION TO BID	
NUMBER : 2239624 OPEN DATE: 05/25/10 TIME: 10:00 AM T-NUMBER : DHH08		BIDDER:	PAGE 3
<p>21. NEW PRODUCTS.</p> <p>UNLESS SPECIFICALLY CALLED FOR IN THE SOLICITATION, ALL PRODUCTS FOR PURCHASE MUST BE NEW, NEVER PREVIOUSLY USED, AND THE CURRENT MODEL AND/OR PACKAGING. NO REMANUFACTURED, DEMONSTRATOR, USED OR IRREGULAR PRODUCT WILL BE CONSIDERED FOR PURCHASE UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION. THE MANUFACTURER'S STANDARD WARRANTY WILL APPLY UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION.</p> <p>22. CONTRACT RENEWALS.</p> <p>UPON AGREEMENT OF THE STATE OF LOUISIANA AGENCY AND THE CONTRACTOR, A TERM CONTRACT MAY BE EXTENDED FOR 2 ADDITIONAL 12-MONTH PERIODS AT THE SAME PRICES, TERMS AND CONDITIONS. IN SUCH CASES, THE TOTAL CONTRACT TERM CANNOT EXCEED 36 MONTHS.</p> <p>23. CONTRACT CANCELLATION.</p> <p>THE STATE OF LOUISIANA HAS THE RIGHT TO CANCEL ANY CONTRACT, IN ACCORDANCE WITH PURCHASING RULES AND REGULATIONS, FOR CAUSE, INCLUDING BUT NOT LIMITED TO, THE FOLLOWING: (1) FAILURE TO DELIVER WITHIN THE TIME SPECIFIED IN THE CONTRACT; (2) FAILURE OF THE PRODUCT OR SERVICE TO MEET SPECIFICATIONS, CONFORM TO SAMPLE QUALITY OR TO BE DELIVERED IN GOOD CONDITION; (3) MISREPRESENTATION BY THE CONTRACTOR; (4) FRAUD, COLLUSION, CONSPIRACY OR OTHER UNLAWFUL MEANS OF OBTAINING ANY CONTRACT WITH THE STATE; (5) CONFLICT OF CONTRACT PROVISIONS WITH CONSTITUTIONAL OR STATUTORY PROVISIONS OF STATE OR FEDERAL LAW; (6) ANY OTHER BREACH OF CONTRACT.</p> <p>24. DEFAULT OF CONTRACTOR.</p> <p>FAILURE TO DELIVER WITHIN THE TIME SPECIFIED IN THE BID WILL CONSTITUTE A DEFAULT AND MAY CAUSE CANCELLATION OF THE CONTRACT. WHERE THE STATE HAS DETERMINED THE CONTRACTOR TO BE IN DEFAULT, THE STATE RESERVES THE RIGHT TO PURCHASE ANY OR ALL PRODUCTS OR SERVICES COVERED BY THE CONTRACT ON THE OPEN MARKET AND TO CHARGE THE CONTRACTOR WITH COST IN EXCESS OF THE CONTRACT PRICE. UNTIL SUCH ASSESSED CHARGES HAVE BEEN PAID, NO SUBSEQUENT BID FROM THE DEFAULTING CONTRACTOR WILL BE CONSIDERED.</p> <p>25. ORDER OF PRIORITY.</p> <p>IN THE EVENT THERE IS A CONFLICT BETWEEN THE INSTRUCTIONS TO BIDDERS OR STANDARD CONDITIONS AND THE SPECIAL CONDITIONS, THE SPECIAL CONDITIONS SHALL GOVERN.</p> <p>26. APPLICABLE LAW.</p> <p>ALL CONTRACTS SHALL BE CONSTRUED IN ACCORDANCE WITH AND GOVERNED BY THE LAWS OF THE STATE OF LOUISIANA.</p> <p>27. COMPLIANCE WITH CIVIL RIGHTS LAWS.</p> <p>BY SUBMITTING AND SIGNING THIS BID, BIDDER AGREES TO ABIDE BY THE REQUIREMENTS OF THE FOLLOWING AS APPLICABLE: TITLE VI AND VII OF THE CIVIL RIGHTS ACT OF 1964, AS AMENDED BY THE EQUAL OPPORTUNITY ACT OF 1972, FEDERAL EXECUTIVE ORDER 11246, FEDERAL REHABILITATION ACT OF 1973, AS AMENDED, THE VETERAN'S READJUSTMENT ASSISTANCE ACT OF 1974, TITLE IX OF THE EDUCATION AMENDMENTS OF 1972, THE AGE ACT OF 1975, AND BIDDER AGREES TO ABIDE BY THE REQUIREMENTS OF THE AMERICANS WITH DISABILITIES ACT OF 1990. BIDDER AGREES NOT TO DISCRIMINATE IN ITS EMPLOYMENT PRACTICES, AND WILL RENDER SERVICES UNDER ANY CONTRACT ENTERED INTO AS A RESULT OF THIS SOLICITATION WITHOUT REGARD TO RACE, COLOR, RELIGION, SEXUAL ORIENTATION, NATIONAL ORIGIN, VETERAN STATUS, POLITICAL AFFILIATION, OR DISABILITIES. ANY ACT OF DISCRIMINATION COMMITTED BY BIDDER, OR FAILURE TO COMPLY WITH THESE STATUTORY OBLIGATIONS WHEN APPLICABLE, SHALL BE GROUNDS FOR TERMINATION OF ANY CONTRACT ENTERED INTO AS A RESULT OF THIS SOLICITATION.</p> <p>28. SPECIAL ACCOMMODATION.</p> <p>ANY "QUALIFIED INDIVIDUAL WITH A DISABILITY" AS DEFINED BY THE AMERICANS WITH DISABILITIES ACT WHO HAS SUBMITTED A BID AND DESIRES TO ATTEND THE BID OPENING, MUST NOTIFY THIS OFFICE IN WRITING NOT LATER THAN SEVEN DAYS PRIOR TO THE BID OPENING DATE OF THEIR NEED FOR SPECIAL ACCOMMODATIONS. IF THE REQUEST CANNOT BE REASONABLY PROVIDED, THE INDIVIDUAL WILL BE INFORMED PRIOR TO THE BID OPENING.</p> <p>29. INDEMNITY.</p> <p>CONTRACTOR AGREES, UPON RECEIPT OF WRITTEN NOTICE OF A CLAIM OR ACTION, TO DEFEND THE CLAIM OR ACTION, OR TAKE OTHER APPROPRIATE MEASURE, TO INDEMNIFY, AND HOLD HARMLESS, THE STATE, ITS OFFICERS, ITS AGENTS AND ITS EMPLOYEES FROM AND AGAINST ALL CLAIMS AND ACTIONS FOR BODILY INJURY, DEATH OR PROPERTY DAMAGES CAUSED BY THE FAULT OF THE CONTRACTOR, ITS OFFICERS, ITS AGENTS, OR ITS EMPLOYEES. CONTRACTOR IS OBLIGATED TO INDEMNIFY ONLY TO THE EXTENT OF THE FAULT OF THE CONTRACTOR, ITS OFFICERS, ITS AGENTS, OR ITS EMPLOYEES. HOWEVER, THE CONTRACTOR SHALL HAVE NO OBLIGATION AS SET FORTH ABOVE WITH RESPECT TO ANY CLAIM OR ACTION FROM BODILY INJURY, DEATH OR PROPERTY DAMAGES ARISING OUT OF THE FAULT OF THE STATE, ITS OFFICERS, ITS AGENTS OR ITS EMPLOYEES.</p> <p>30. SIGNATURE AUTHORITY.</p> <p>IN ACCORDANCE WITH L.R.S. 39:1594 (ACT 121), THE PERSON SIGNING THE BID MUST BE:</p> <ol style="list-style-type: none"> 1. A CURRENT CORPORATE OFFICER, PARTNERSHIP MEMBER OR OTHER INDIVIDUAL SPECIFICALLY AUTHORIZED TO SUBMIT A BID AS REFLECTED IN THE APPROPRIATE RECORDS ON FILE WITH THE SECRETARY OF STATE; OR 2. AN INDIVIDUAL AUTHORIZED TO BIND THE VENDOR AS REFLECTED BY A CORPORATE RESOLUTION, CERTIFICATE OR AFFIDAVIT; OR 3. OTHER DOCUMENTS INDICATING AUTHORITY WHICH ARE ACCEPTABLE TO THE PUBLIC ENTITY. 			

SPECIAL TERMS & CONDITIONS		INVITATION TO BID	
NUMBER : 2239624 OPEN DATE: 05/25/10 T-NUMBER : DHH08		BIDDER:	PAGE 4
<p>1 BID DELIVERY INSTRUCTIONS FOR STATE PURCHASING:</p> <p>BIDDERS ARE HEREBY ADVISED THAT THE U.S. POSTAL SERVICE DOES NOT MAKE DELIVERIES TO OUR PHYSICAL LOCATION.</p> <p>BIDS MAY BE MAILED THROUGH THE U.S. POSTAL SERVICE TO OUR BOX AT: OFFICE OF STATE PURCHASING P O BOX 94095 BATON ROUGE LA 70804-9095</p> <p>BIDS MAY BE DELIVERED BY HAND OR COURIER SERVICE TO OUR PHYSICAL LOCATION AS FOLLOWS:</p> <p>OFFICE OF STATE PURCHASING CLAIBORNE BUILDING, SUITE 2-160 1201 NORTH THIRD STREET BATON ROUGE, LA 70802</p> <p>BIDDER IS SOLELY RESPONSIBLE FOR ENSURING THAT ITS COURIER SERVICE PROVIDER MAKES INSIDE DELIVERIES TO OUR PHYSICAL LOCATION. THE OFFICE OF STATE PURCHASING IS NOT RESPONSIBLE FOR ANY DELAYS CAUSED BY THE BIDDER'S CHOSEN MEANS OF BID DELIVERY.</p> <p>BIDDER SHOULD BE AWARE OF SECURITY REQUIREMENTS FOR THE CLAIBORNE BUILDING AND ALLOW TIME TO BE PHOTOGRAPHED AND PRESENTED WITH A TEMPORARY IDENTIFICATION BADGE.</p> <p>BIDDER IS SOLELY RESPONSIBLE FOR THE TIMELY DELIVERY OF ITS BID. FAILURE TO MEET THE BID OPENING DATE & TIME SHALL RESULT IN REJECTION OF THE BID.</p> <p>***** PUBLICIZING AWARDS. IN ACCORDANCE WITH L.A.C.34:I.535, UNSUCCESSFUL BIDDERS WILL BE NOTIFIED OF THE AWARD PROVIDED THAT THEY SUBMIT WITH THEIR BID A SELF-ADDRESSED STAMPED ENVELOPE REQUESTING THIS INFORMATION. *****</p> <p>**ATTENTION:**</p> <p>RECEIPT OF A SOLICITATION OR AWARD CANNOT BE RELIED UPON AS AN ASSURANCE OF RECEIVING FUTURE SOLICITATIONS. IN ORDER TO RECEIVE FUTURE SOLICITATIONS/AWARDS FROM THIS OFFICE, YOU MUST ENROLL IN THE PROPER CATEGORY ON LAPAC AT THE FOLLOWING WEB SITE: HTTP://WWWPRD.DOA.LOUISIANA.GOV/OSP/LAPAC/PUBMAIN.ASP ENROLLMENT IN LAPAC IS FREE AND PROVIDES EMAIL NOTIFICATION OF BID OPPORTUNITIES BASED UPON COMMODITIES THAT YOU SELECT.</p> <p>2 TERMS AND CONDITIONS. THIS SOLICITATION CONTAINS ALL TERMS AND CONDITIONS WITH RESPECT TO THE COMMODITIES HEREIN. ANY VENDOR CONTRACTS, FORMS, TERMS OR OTHER MATERIALS SUBMITTED WITH BID MAY CAUSE BID TO BE REJECTED.</p>			

SPECIAL TERMS & CONDITIONS		INVITATION TO BID	
NUMBER : 2239624 OPEN DATE: 05/25/10 TIME: 10:00 AM T-NUMBER : DHH08		BIDDER:	PAGE 5
<p>3 <i>VENDOR'S FORMS. THE PURCHASE/RELEASE ORDER IS THE ONLY BINDING DOCUMENT TO BE ISSUED AGAINST THIS CONTRACT. SIGNING OF VENDOR'S FORMS IS NOT ALLOWED.</i></p> <p>4 <i>SUBSTITUTES. ONLY BRANDS AND NUMBERS STATED IN THE AWARD ARE APPROVED FOR DELIVERY UNDER THIS CONTRACT AND ANY SUBSTITUTION MUST RECEIVE PRIOR WRITTEN APPROVAL OF THE DIRECTOR OF STATE PURCHASING OR DESIGNEE.</i></p> <p>5 <i>PRICE REDUCTIONS. WHENEVER THERE IS A REDUCTION IN PRICE, WHICH IS LOWER THAN THE CONTRACT PRICE, OFFERED TO SIMILARLY SITUATED CUSTOMERS CONTRACTING FOR THE SAME PERIOD AND UNDER THE SAME TERMS AND CONDITIONS, SAID REDUCTION MUST BE PRESENTED DIRECTLY TO THE DIRECTOR OF STATE PURCHASING. NO PRICE REDUCTION ON A STATEWIDE CONTRACT MAY BE OFFERED TO AN AGENCY UNLESS THAT REDUCTION IS OFFERED TO ALL AGENCIES.</i></p> <p>6 <i>DELIVERIES. CONTRACTORS WILL MAINTAIN AN ADEQUATE SUPPLY OF ALL ITEMS IN ORDER TO MEET SPECIFIED DELIVERY.</i></p> <p>7 <i>INVOICES. INVOICES WILL BE SUBMITTED BY THE CONTRACTOR TO THE USING AGENCY AND THE INVOICE SHALL REFER TO THE DELIVERY TICKET NUMBER, DELIVERY DATE, PURCHASE/RELEASE ORDER NUMBER. QUANTITY, UNIT PRICE, AND DELIVERY POINT. A SEPARATE INVOICE FOR EACH ORDER DELIVERED AND ACCEPTED SHALL BE SUBMITTED BY THE CONTRACTOR IN DUPLICATE DIRECTLY TO THE ACCOUNTING DEPARTMENT OF THE USING AGENCY. INVOICES SHALL SHOW THE AMOUNT OF ANY CASH DISCOUNT AND SHALL BE SUBMITTED ON THE CONTRACTOR'S OWN INVOICE FORM.</i></p> <p>8 <i>PAYMENT. PAYMENT WILL BE MADE ON THE BASIS OF UNIT PRICE AS LISTED IN THIS CONTRACT; SUCH PRICE AND PAYMENT WILL CONSTITUTE FULL COMPENSATION FOR FURNISHING AND DELIVERING THE CONTRACT COMMODITIES. IN NO CASE WILL THE STATE AGENCY REFUSE TO MAKE PARTIAL PAYMENTS TO THE CONTRACTOR ALTHOUGH ALL ITEMS HAVE NOT BEEN DELIVERED. THIS PAYMENT IN NO WAY RELIEVES THE CONTRACTOR OF HIS RESPONSIBILITY TO EFFECT SHIPMENT OF THE BALANCE OF THE ORDER. PAYMENT WILL BE TO VENDOR AND ADDRESS AS SHOWN ON ORDER.</i></p> <p>9 <i>VENDOR LIST. THE BIDDER WHO SIGNS THE BID WILL BE DESIGNATED AS PRIME CONTRACTOR ON ANY CONTRACT RESULTING FROM THIS SOLICITATION. IF ADDITIONAL DISTRIBUTOR VENDORS ARE AUTHORIZED TO RECEIVE ORDERS FOR ITEMS CONTAINED IN SAID CONTRACT, THE BIDDER MUST SUBMIT WITH THE BID, A LIST OF THOSE ADDITIONAL AUTHORIZED DISTRIBUTORS INCLUDING THE COMPLETE BUSINESS ADDRESS. THE PRIME CONTRACTOR WILL BE RESPONSIBLE FOR THE ACTIONS OF ANY DISTRIBUTOR VENDORS LISTED.</i></p> <p>10 <i>PREFERENCE. IN ACCORDANCE WITH LOUISIANA REVISED STATUTES 39:1595, A PREFERENCE MAY BE ALLOWED FOR PRODUCTS MANUFACTURED, PRODUCED, GROWN, OR ASSEMBLED IN LOUISIANA OF EQUAL QUALITY.</i></p>			

SPECIAL TERMS & CONDITIONS		INVITATION TO BID	
NUMBER : 2239624 OPEN DATE: 05/25/10 T-NUMBER : DHH08		BIDDER:	
TIME: 10:00 AM		PAGE 6	

DO YOU CLAIM THIS PREFERENCE? YES _____

SPECIFY LINE NUMBER (S) : _____

SPECIFY LOCATION WITHIN LOUISIANA WHERE THIS PRODUCT IS MANUFACTURED, PRODUCED, GROWN OR ASSEMBLED: _____

(NOTE: IF MORE SPACE IS REQUIRED, INCLUDE ON SEPARATE SHEET.)

DO YOU HAVE A LOUISIANA BUSINESS WORKFORCE? YES _____ NO _____

IF SO, DO YOU CERTIFY THAT AT LEAST FIFTY PERCENT (50%) OF YOUR LOUISIANA BUSINESS WORKFORCE IS COMPRISED OF LOUISIANA RESIDENTS?

YES _____ NO _____

FAILURE TO SPECIFY ABOVE INFORMATION MAY CAUSE ELIMINATION FROM PREFERENCES. PREFERENCES SHALL NOT APPLY TO SERVICE CONTRACTS.

11 ACCEPTANCE. UNLESS OTHERWISE SPECIFIED, BIDS ON THIS CONTRACT WILL BE ASSUMED TO BE FIRM FOR ACCEPTANCE FOR A MINIMUM OF 60 DAYS. IF ACCEPTED, PRICES MUST BE FIRM FOR THE SPECIFIED CONTRACT PERIOD.

12 CONTRACT REVISIONS. REQUESTS FOR REVISIONS TO THIS CONTRACT MUST BE ADDRESSED TO THE DIRECTOR OF STATE PURCHASING AND SHALL REFER TO THE CONTRACT ITEM NUMBER WITH JUSTIFICATION OF THE REQUEST. DISTRIBUTOR VENDOR CHANGES, PRICE REDUCTIONS AND JUSTIFIABLE ITEM DELETIONS MAY BE CONSIDERED DURING THE CONTRACT PERIOD. NEW ITEM ADDITIONS WILL BE CONSIDERED ONLY WHEN STATE PURCHASING HAS DETERMINED ADDITIONS WILL BE OF SUBSTANTIAL BENEFIT TO THE STATE AND WILL JUSTIFY THE TIME, EFFORT AND COST REQUIRED TO MAKE SUCH ADDITIONS.

CONTRACTOR MUST IMMEDIATELY NOTIFY THE OFFICE OF STATE PURCHASING WHEN ANY DEALER ON THIS CONTRACT IS TERMINATED, RELOCATED OR ADDED. ALL ORDERS PLACED WITH DEALERS PRIOR TO RECEIPT OF SUCH NOTIFICATION BY THE OFFICE OF STATE PURCHASING MUST BE HONORED. REVISIONS WILL BECOME EFFECTIVE ONLY UPON APPROVAL BY THE DIRECTOR OF STATE PURCHASING OR DESIGNEE. BIDDER SHOULD INCLUDE WITH BID A LIST OF ALL PERSONS, IN ADDITION TO THE SIGNER OF THIS BID, WHO ARE AUTHORIZED TO REQUEST REVISIONS TO THIS CONTRACT.

13 CONTRACTUAL PERIOD. THE STATE OF LOUISIANA INTENDS TO AWARD ALL ITEMS FOR AN INITIAL PERIOD, NOT TO EXCEED 12 MONTHS. DELAYS IN AWARDED, BEYOND THE ANTICIPATED STARTING DATE, MAY RESULT IN A CHANGE IN THE CONTRACT PERIOD. IF THE SITUATION OCCURS, AN AWARD MAY BE MADE FOR LESS THAN 12 MONTHS.

14 QUANTITIES. THIS IS AN OPEN-ENDED REQUIREMENTS CONTRACT. QUANTITIES

SPECIAL TERMS & CONDITIONS		INVITATION TO BID	
NUMBER : 2239624 OPEN DATE: 05/25/10 TIME: 10:00 AM T-NUMBER : DHH08		BIDDER:	PAGE 7

 SHOWN ARE BASED ON THE PREVIOUS CONTRACT USAGE OR ESTIMATES. WHERE
 USAGE IS NOT AVAILABLE, A QUANTITY OF 1 INDICATES A LACK OF HISTORY
 ON THIS ITEM. THE SUCCESSFUL BIDDER MUST SUPPLY AT BID PRICES ACTUAL
 REQUIREMENTS AS ORDERED WHETHER THE TOTAL OF SUCH REQUIREMENTS IS
 MORE OR LESS THAN THE QUANTITIES SHOWN.

15 ORDERS. ALL STATE AGENCIES ARE TO ISSUE CONTRACT RELEASE ORDERS FOR
 THE ITEMS REQUIRED, AS AND WHEN NEEDED. POLITICAL SUBDIVISIONS OF THE
 STATE AND QUASI AGENCIES WHO HAVE BEEN AUTHORIZED TO PURCHASE FROM
 CONTRACTS MADE BY THE OFFICE OF STATE PURCHASING, ARE TO ISSUE THEIR
 REGULAR PURCHASE ORDERS DIRECTLY TO THE SUPPLIER, MAKING REFERENCE TO
 THE CONTRACT AND ITEM NUMBER.

16 CANCELLATION
 THE STATE OF LOUISIANA RESERVES THE RIGHT TO CANCEL THIS CONTRACT WITH
 THIRTY (30) DAYS WRITTEN NOTICE.

17 CERTIFICATION OF NO SUSPENSION OR DEBARMENT. BY SIGNING AND
 SUBMITTING ANY BID FOR \$25,000 OR MORE, THE BIDDER CERTIFIES THAT
 THEIR COMPANY, ANY SUBCONTRACTORS, OR PRINCIPALS ARE NOT SUSPENDED OR
 DEBARRED BY THE GENERAL SERVICES ADMINISTRATION (GSA) IN ACCORDANCE
 WITH THE REQUIREMENTS IN OMB CIRCULAR A-133.

A LIST OF PARTIES WHO HAVE BEEN SUSPENDED OR DEBARRED CAN BE VIEWED
 VIA THE INTERNET AT WWW.EPLS.GOV

18 CONTRACT PERFORMANCE EVALUATION
 IN AN EFFORT TO IMPROVE OUR CONTRACTS TO MEET THE NEEDS OF THE
 AGENCIES WE SERVE, THE CONTRACTOR'S PERFORMANCE WILL BE MONITORED.
 AGENCIES' FEEDBACK WILL BE REQUESTED REGARDING CUSTOMER SERVICE,
 DELIVERY, PRODUCT QUALITY, BILLING, OVERALL EFFECTIVENESS OF THE
 CONTRACT, AND ANY NEEDED CHANGES. THEIR RESPONSES WILL BE CONSIDERED
 IN DETERMINING OUR OPTIONS FOR RENEWALS OR REVISIONS AND REBIDDING.
 TO VIEW THE CONTENT OF THE CONTRACT PERFORMANCE EVALUATION FORM, GO TO
[HTTP://WWW.DOA.LOUISIANA.GOV/OSP/ONLINEFORMS/SUBMIT/CONTRPERFORMANCE](http://WWW.DOA.LOUISIANA.GOV/OSP/ONLINEFORMS/SUBMIT/CONTRPERFORMANCE.PDF)
[.PDF](http://WWW.DOA.LOUISIANA.GOV/OSP/ONLINEFORMS/SUBMIT/CONTRPERFORMANCE.PDF), OR CALL FOR A COPY.

AGENCY REPORTS OF DEFICIENT PERFORMANCE WILL BE APPROPRIATELY
 ADDRESSED DURING THE CONTRACT PERIOD.

19 FEDERAL CLAUSES

CIVIL RIGHTS
 BOTH PARTIES SHALL ABIDE BY THE REQUIREMENTS OF TITLE VII OF THE CIVIL
 RIGHTS ACT OF 1964, AND SHALL NOT DISCRIMINATE AGAINST EMPLOYEES
 OR APPLICANTS DUE TO COLOR, RACE, RELIGION, SEX, HANDICAP OR
 NATIONAL ORIGIN. FURTHERMORE, BOTH PARTIES SHALL TAKE AFFIRMATIVE
 ACTION PURSUANT TO EXECUTIVE ORDER #11246 AND THE
 NATIONAL VOCATIONAL REHABILITATION ACT OF 1973 TO PROVIDE FOR
 POSITIVE POSTURE IN EMPLOYING AND UPGRADING PERSONS WITHOUT
 REGARD TO RACE, COLOR, RELIGION, SEX, HANDICAP OR NATIONAL
 ORIGIN, AND SHALL TAKE AFFIRMATIVE ACTION AS PROVIDED IN THE
 VIETNAM ERA VETERAN'S READJUSTMENT ACT OF 1974. BOTH PARTIES
 SHALL ALSO ABIDE BY THE REQUIREMENTS OF TITLE VI OF THE CIVIL
 RIGHTS ACT OF 1964 AND THE VOCATIONAL REHABILITATION ACT

SPECIAL TERMS & CONDITIONS		INVITATION TO BID	
NUMBER : 2239624 OPEN DATE: 05/25/10 TIME: 10:00 AM T-NUMBER : DHH08		BIDDER:	PAGE 8
<p>OF 1973 TO ENSURE THAT ALL SERVICES ARE DELIVERED WITHOUT DISCRIMINATION DUE TO RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, OR HANDICAP.</p> <p>ANTI-KICKBACK CLAUSE THE CONTRACTOR HEREBY AGREES TO ADHERE TO THE MANDATE DICTATED BY THE COPELAND "ANTI-KICKBACK" ACT WHICH PROVIDES THAT EACH CONTRACTOR OR SUBGRANTEE SHALL BE PROHIBITED FROM INDUCING, BY ANY MEANS, ANY PERSON EMPLOYED IN THE COMPLETION OF WORK, TO GIVE UP ANY PART OF THE COMPENSATION TO WHICH HE IS OTHERWISE ENTITLED.</p> <p>CLEAN AIR ACT THE CONTRACTOR HEREBY AGREES TO ADHERE TO THE PROVISIONS WHICH REQUIRE COMPLIANCE WITH ALL APPLICABLE STANDARDS, ORDERS OR REQUIREMENTS ISSUED UNDER SECTION 306 OF THE CLEAN AIR ACT WHICH PROHIBITS THE USE UNDER NON-EXEMPT FEDERAL CONTRACTS, GRANTS OR LOANS OF FACILITIES INCLUDED ON THE EPA LIST OF VIOLATING FACILITIES.</p> <p>ENERGY POLICY AND CONSERVATION ACT THE CONTRACTOR HEREBY RECOGNIZES THE MANDATORY STANDARDS AND POLICIES RELATING TO ENERGY EFFICIENCY WHICH ARE CONTAINED IN THE STATE ENERGY CONSERVATION PLAN ISSUED IN COMPLIANCE WITH THE ENERGY POLICY AND CONSERVATION ACT (P.L. 94-163).</p> <p>CLEAN WATER ACT THE CONTRACTOR HEREBY AGREES TO ADHERE TO THE PROVISIONS WHICH REQUIRE COMPLIANCE WITH ALL APPLICABLE STANDARDS, ORDERS, OR REQUIREMENTS ISSUED UNDER SECTION 508 OF THE CLEAN WATER ACT WHICH PROHIBITS THE USE UNDER NON-EXEMPT FEDERAL CONTRACTS, GRANTS OR LOANS OF FACILITIES INCLUDED ON THE EPA LIST OF VIOLATING FACILITIES.</p> <p>ANTI-LOBBYING AND DEBARMENT ACT THE CONTRACTOR WILL BE EXPECTED TO COMPLY WITH FEDERAL STATUTES REQUIRED IN THE ANTI-LOBBYING ACT AND THE DEBARMENT ACT.</p> <p>20 NON-EXCLUSIVITY CLAUSE:</p> <p>THIS AGREEMENT IS NON-EXCLUSIVE AND SHALL NOT IN ANY WAY PRECLUDE STATE AGENCIES FROM ENTERING INTO SIMILAR AGREEMENTS AND/OR ARRANGEMENTS WITH OTHER VENDORS OR FROM ACQUIRING SIMILAR, EQUAL, OR LIKE GOODS AND/OR SERVICES FROM OTHER ENTITIES OR SOURCES.</p> <p>21 BIDDERS SHOULD SUBMIT WITH THEIR BID RESPONSE THE MOST RECENT PUBLISHED COMMERCIAL PRICE LIST AND THEIR GSA PRICE SCHEDULE (IF ONE EXISTS) COVERING ALL ITEMS BID. IN THE EVENT THAT A PRINTED PUBLISHED PRICE LIST IS NOT AVAILABLE, A TYPED, SIGNED AND NOTARIZED LIST OF PRICES COVERING ALL ITEMS BID SHOULD BE SUBMITTED.</p>			

SPECIAL TERMS & CONDITIONS		INVITATION TO BID	
NUMBER : 2239624 OPEN DATE: 05/25/10 TIME: 10:00 AM T-NUMBER : DHH08		BIDDER:	PAGE 9

IF NOT SUBMITTED WITH THE BID, THIS INFORMATION SHALL BE PROVIDED WITHIN TEN (10) DAYS OF THE REQUEST. PRICES BID MAY NOT EXCEED THE COMMERCIAL PRICE LIST OR GSA PRICES IN ORDER FOR THE ITEM(S) TO BE AWARDED. ANY TERMS AND CONDITIONS CONTAINED IN THE PUBLISHED PRICE LIST OR GSA PRICE LIST WILL NOT BE APPLICABLE TO THE STATE'S CONTRACT UNLESS SPECIFICALLY STATED.

22 PRICES ARE TO BE BID IN THE UNIT OF MEASURE REQUESTED (PER ROLL, PER REEL, PER CARTON, PER GALLON, ETC.).

23 MINIMUM ORDER IS ONE HUNDRED DOLLARS (\$100.00).

24 PACKAGING: UNLESS OTHERWISE SPECIFIED, THE COMMODITIES SHALL BE PACKED IN SUBSTANTIAL COMMERCIAL CONTAINERS OF THE TYPE, SIZE AND KIND COMMONLY USED FOR THE PURPOSE, SO CONSTRUCTED AS TO INSURE ACCEPTANCE AND SAFE DELIVERY AS CALLED FOR IN THIS CONTRACT.

25 SCOPE OF CONTRACT

SUBMITTAL OF ANY TERMS AND CONDITIONS CONTRARY TO THOSE OF THE STATE OF LOUISIANA MAY CAUSE YOUR BID TO BE REJECTED. BY SIGNING BELOW, TERMS AND CONDITIONS WHICH MAY BE INCLUDED IN YOUR BID ARE NULLIFIED, AND CONTRACTOR AGREES THAT THIS CONTRACT SHALL BE CONSTRUED IN ACCORDANCE WITH AND GOVERNED BY THE LAWS OF THE STATE OF LOUISIANA.

 BIDDER SIGNATURE

26 COMPENSATION INSURANCE, PUBLIC LIABILITY, AND PROPERTY DAMAGE INSURANCE, AS OUTLINED BELOW, ARE REQUIRED IN THIS BID.

CONTRACTOR'S LIABILITY INSURANCE:

PROOF OF INSURANCE SHOULD BE SUPPLIED WITH THE BID AND WILL BE REQUIRED BEFORE WORK CAN COMMENCE.

INSURANCE COVERAGE SPECIFIED BELOW SHALL BE FURNISHED WITH THE FOLLOWING MINIMUM LIMITS:

COMPENSATION INSURANCE: THE CONTRACTOR AND SUBCONTRACTORS SHALL TAKE AND MAINTAIN DURING THE LIFE OF THE CONTRACT WORKMAN'S COMPENSATION INSURANCE FOR ALL OF THEIR EMPLOYEES EMPLOYED AT THE SITE OF THE PROJECT. IN CASE ANY CLASS OF EMPLOYEES ENGAGED IN HAZARDOUS WORK UNDER THE WORKMAN'S COMPENSATION STATUTE, THE CONTRACTOR AND SUBCONTRACTOR SHALL PROVIDE EMPLOYER'S LIABILITY INSURANCE FOR THE PROTECTION OF THEIR EMPLOYEES NOT OTHERWISE PROTECTED.

PUBLIC LIABILITY AND PROPERTY DAMAGE INSURANCE: COMPREHENSIVE PUBLIC GENERAL LIABILITY INSURANCE, INCLUDING BUT NOT LIMITED TO BODILY INJURY, PROPERTY DAMAGE, CONTRACTUAL LIABILITY, PRODUCTS LIABILITY, COMPLETED OPERATIONS AND OWNER'S PROTECTIVE LIABILITY WITH COMBINED SINGLE LIMITS OF \$500,000 PER OCCURRENCE WITH A MINIMUM AGGREGATE OF

SPECIAL TERMS & CONDITIONS		INVITATION TO BID	
NUMBER : 2239624 OPEN DATE: 05/25/10 TIME: 10:00 AM T-NUMBER : DHH08		BIDDER:	PAGE 10
<p>\$1,000,000.</p> <p>LICENSED AND NON-LICENSED MOTOR VEHICLES: THE CONTRACTOR SHALL TAKE OUT AND MAINTAIN DURING THE LIFE OF THE CONTRACT, AUTOMOBILE PUBLIC LIABILITY INSURANCE IN AN AMOUNT NOT LESS THAN COMBINED SINGLE LIMITS OF \$500,000 PER OCCURRENCE FOR BODILY INJURY/PROPERTY DAMAGE. IF ANY NON-LICENSED MOTOR VEHICLES ARE ENGAGED IN OPERATIONS WITHIN THE TERMS OF THE CONTRACT ON THE SITE OF THE WORK TO PERFORM THEREUNDER, SUCH INSURANCE SHALL COVER THE USE OF ALL SUCH MOTOR VEHICLES ENGAGED IN OPERATING WITHIN THE TERMS OF THE CONTRACT ON THE SITE OF THE WORK TO BE PERFORMED THEREUNDER, UNLESS SUCH COVERAGE IS INCLUDED IN THE INSURANCE SPECIFIED.</p> <p>27 ANY ORDERS RESULTING FROM THIS SOLICITATION WILL BE PAID WITH NEW FY FUNDS, IF APPROPRIATED BY THE LEGISLATURE. DELIVERY CANNOT BE MADE PRIOR TO JULY 1 AND YOUR BID PRICES MUST BE FIRM FOR ACCEPTANCE AND DELIVERY ACCORDINGLY.</p> <p>28 THE ABOVE QUANTITIES ARE ESTIMATED TO BE THE AMOUNT NEEDED. IN THE EVENT A GREATER OR LESSER QUANTITY IS NEEDED, THE RIGHT IS RESERVED BY THE STATE OF LOUISIANA TO INCREASE OR DECREASE THE AMOUNT, AT THE UNIT PRICE STATED IN THE BID.</p> <p>29 AT THE OPTION OF THE STATE OF LOUISIANA AND ACCEPTANCE BY THE CONTRACTOR, THIS CONTRACT MAY BE EXTENDED FOR TWO ADDITIONAL TWELVE (12) MONTH PERIODS AT THE SAME PRICE, TERMS AND CONDITIONS. TOTAL CONTRACT TIME MAY NOT EXCEED THIRTY-SIX (36) MONTHS.</p> <p>30 " THE VENDOR UNDERSTANDS AND AGREES THAT THE SPECIFIED USAGE IS A NON-BINDING ESTIMATE AND THAT THE STATE RESERVES THE RIGHT TO PROCURE IN WHOLE OR IN PART THE SPECIFIED PRODUCTS FROM A GROUP PURCHASING ORGANIZATION UPON THE STATE'S DETERMINATION THAT SUCH ALTERNATIVE PROCUREMENT IS IN THE STATE'S BEST INTEREST. "</p> <p>31 THIS CONTRACT SHALL BE EFFECTIVE FOR THE PERIOD BEGINNING JULY 1, 2010 AND ENDING JUNE 30, 2011.</p>			

SPECIFICATIONS		INVITATION TO BID	
NUMBER : 2239624 OPEN DATE: 05/25/10 TIME: 10:00 AM T-NUMBER : DHH08		BIDDER:	PAGE 11

32

THE AWARD WILL BE MADE TO THE OVERALL LOW BIDDER ON LINE ITEMS BASED ON DISCOUNTED PRICES AND OUR ESTIMATED ANNUAL USAGE. BIDDERS SHOULD PROVIDE A CURRENT PUBLISHED PRICE LIST WITH THEIR BID. BIDDERS MUST INDICATE THE LIST PRICE AND THE DISCOUNTED PRICE. THE DISCOUNT GIVEN ON LINE ITEMS WILL BE AVERAGED, AND THAT SAME DISCOUNT WILL APPLY TO THE BALANCE OF TESTS NOT ITEMIZED. THIS PERCENTAGE WILL BE CALCULATED BY THE DIVISION OF ADMINISTRATION.

CERTIFICATION OF LICENSING REQUIREMENTS:
 LABORATORIES SUBMITTING BIDS FOR THIS CONTRACT MUST BE LICENSED, AND CONTINUALLY FOR THE YEAR PRECEDING THE BID OPENING DATE OF THIS BID TO PERFORM MEDICAL LABORATORY ANALYSES UNDER THE PROVISIONS OF THE CLINICAL LABORATORIES IMPROVEMENT ACT OF 1967 (42 U.S.C. 263A). A LEGIBLE COPY OF THE BIDDER'S CURRENT LICENSE SHOULD BE PROVIDED WITH THE BID RESPONSE. BIDDER SHOULD ALSO PROVIDE A STATEMENT OF INTENT TO CONTINUE TO OPERATE UNDER SAID LICENSE THROUGHOUT THE CONTRACT PERIOD.

IN ADDITION TO THE ABOVE LICENSE, THE LABORATORY MUST BE ACCREDITED BY THE COLLEGE OF AMERICAN PATHOLOGISTS (CAP) CURRENTLY AND FOR AT LEAST THREE (3) PREVIOUS YEARS. A LEGIBLE COPY OF THE CURRENT ACCREDITATION CERTIFICATE SHOULD BE PROVIDED WITH THE BID RESPONSE. THE BIDDER SHOULD ALSO PROVIDE A STATEMENT OF INTENT TO OPERATE WITH SAID ACCREDITATION THROUGHOUT THE CONTRACT PERIOD.

OUTSIDE TESTING: IN THE EVENT THE TEST ARE NOT PERFORMED IN THE BIDDERS OWN LABORATORY(S) AND ARE SENT TO OUTSIDE LABORATORIES, THERE WILL BE NO ADDITIONAL REFERRAL CHARGE. THE CERTIFICATION AND LICENSING REQUIREMENTS FOR THE OUTSIDE LABORATORY ARE THE SAME AS THOSE SPECIFIED FOR THE CONTRACTING LABORATORY.

BIDDER AGREES THAT TEST RESULTS CONSTITUTE PRIVILEGED MEDICAL INFORMATION AND SUCH RESULTS ARE SUBJECT TO APPLICABLE LOUISIANA AND FEDERAL LAWS AND REGULATIONS GOVERNING SAME. ANY BREACH OF CONFIDENTIALITY BY VENDOR, ITS AGENTS OR EMPLOYEES MAY BE CAUSE FOR IMMEDIATE CONTRACT CANCELLATION.

A CURRENT PUBLISHED PRICE LIST FOR TEST WHICH THE VENDOR PROVIDES SHOULD BE ATTACHED WITH BID PROPOSAL. THE PRICES MUST BE FIRM THROUGHOUT THE CONTRACTED PERIOD. THE VENDOR MUST BE ABLE TO PERFORM OTHER MISCELLANEOUS TEST NOT LISTED. THE SAME TERMS AND CONDITIONS AGREED TO WILL APPLY TO ANY AND ALL TEST OFFERED BY VENDOR THROUGHOUT THE TERM OF THE CONTRACT.

AT THE OPTION OF THE STATE OF LOUISIANA, LINE ITEMS MAY BE DELETED IF DEEMED TO BE IN THE BEST INTEREST OF THE STATE.

****TEST RESULTS ARE TO INCLUDE THE FOLLOWING INFORMATION*****

PATIENT NAME
 AGENCY IDENTIFICATION NUMBER
 PATIENT DATE OF BIRTH OR AGE
 SEX OF THE PATIENT
 NAME OF THE REFERRING PHYSICIAN
 TIME AND DATE OF SPECIMEN COLLECTION
 DATE THE RESULTS ARE REPORTED

SPECIFICATIONS		INVITATION TO BID	
NUMBER : 2239624 OPEN DATE: 05/25/10 T-NUMBER : DHH08		BIDDER:	PAGE 12
<div><div></div><div><div>TEST RESULTS</div><div>REFERENCE (NORMAL) RANGE</div></div></div> <div><div>33</div><div>***** NOTE ANY QUESTIONS CONCERNING SPECIFICATIONS, PLEASE CONTACT BUYER IMMEDIATELY BUT NO LATER THAN SEVEN (7) DAYS PRIOR TO BID OPENING JANA BRAUD PHONE (225) 342-8036 FAX (225) 342-8688 EMAIL JANA.BRAUD@LA.GOV *****</div></div>			

PRICE SHEET		INVITATION TO BID			
NUMBER : 2239624 OPEN DATE : 05/25/10 TIME: 10:00 AM T-NUMBER : DHH08		BIDDER:			PAGE 13
LINE NO.	COMMODITY/SERVICE DESCRIPTION	QUANTITY FROM/TO	UNIT	UNIT PRICE	EXTENDED TOTAL
	UNLESS SPECIFIED ELSEWHERE SHIP TO: DHH-OFFICE OF BEHAVIORAL HEALTH SHREVEPORT MENTAL HEALTH CENTER 1310 N. HEARNE AVE. SHREVEPORT , LA 71107				
00001	COMMODITY CODE: 961-48-018628 AMITRIPTYLINE (ELAVIL), SERUM TAT: _____ LIST PRICE: _____ SPECIFY BRAND (& NUMBER IF APPLICABLE) _____	5	EACH	_____	_____
00002	COMMODITY CODE: 961-48-018628 VITAMIN B-12 & FOLATE TAT: _____ LIST PRICE: _____ SPECIFY BRAND (& NUMBER IF APPLICABLE) _____	5	EACH	_____	_____
00003	COMMODITY CODE: 961-48-018628 BASIC METABOLIC PANEL WHICH MUST INCLUDE THE FOLLOWING COMPONENTS - BUN,CO2, CHLO RIDE, CREATININE, GLUCOSE TAT: _____ LIST PRICE: _____	31	EACH	_____	_____

PRICE SHEET		INVITATION TO BID			
NUMBER : 2239624 OPEN DATE : 05/25/10 T-NUMBER : DHH08		BIDDER:			PAGE 14
LINE NO.	COMMODITY/SERVICE DESCRIPTION	QUANTITY FROM/TO	UNIT	UNIT PRICE	EXTENDED TOTAL
	<div>SPECIFY BRAND (& NUMBER IF APPLICABLE)</div> <div></div>				
00004	<div>COMMODITY CODE: 961-48-018628</div> <div>CARBAMAZEPINE (TEGRETOL), SERUM</div> <div>TAT: </div> <div>LIST PRICE: </div> <div>SPECIFY BRAND (& NUMBER IF APPLICABLE)</div> <div></div>	10	EACH		
00005	<div>COMMODITY CODE: 961-48-018628</div> <div>CBC W/DIFFERENTIAL (NO PLATELET)</div> <div>TAT: </div> <div>LIST PRICE: </div> <div>SPECIFY BRAND (& NUMBER IF APPLICABLE)</div> <div></div>	5	EACH		
00006	<div>COMMODITY CODE: 961-48-018628</div> <div>CLOMIPRAMINE, SERUM</div> <div>TAT: </div> <div>LIST PRICE: </div> <div>SPECIFY BRAND (& NUMBER IF APPLICABLE)</div> <div></div>	5	EACH		

PRICE SHEET		INVITATION TO BID			
NUMBER : 2239624 OPEN DATE : 05/25/10 TIME: 10:00 AM T-NUMBER : DHH08		BIDDER:			PAGE 15
LINE NO.	COMMODITY/SERVICE DESCRIPTION	QUANTITY FROM/TO	UNIT	UNIT PRICE	EXTENDED TOTAL
00007	COMMODITY CODE: 961-48-018628 COMPREHENSIVE METABOLIC PANEL: INCLUDES THE FOLLOWING; ALBUMIN, BILIRUBIN TOTAL, BUN, CALCIUM, CHLORIDE, CREATININE, GLUCOSE, ALK. PHOSPHATASE, POTASSIUM, PROTEIN TOTAL, SODIUM, SGOT TAT: _____ LIST PRICE: _____ SPECIFY BRAND (& NUMBER IF APPLICABLE) _____	319	EACH	_____	_____
00008	COMMODITY CODE: 961-48-018628 ELECTROLYTE PANEL MUST INCLUDE THE FOLLOWING COMPONENTS: SODIUM, POTASSIUM, CHLORIDE AND CO2 TAT: _____ LIST PRICE: _____ SPECIFY BRAND (& NUMBER IF APPLICABLE) _____	5	EACH	_____	_____
00009	COMMODITY CODE: 961-48-018628 FOLATES (FOLIC ACID), SERUM TAT: _____ LIST PRICE: _____ SPECIFY BRAND (& NUMBER IF APPLICABLE) _____	5	EACH	_____	_____

PRICE SHEET		INVITATION TO BID			
NUMBER : 2239624 OPEN DATE : 05/25/10 TIME: 10:00 AM T-NUMBER : DHH08		BIDDER:			PAGE 16
LINE NO.	COMMODITY/SERVICE DESCRIPTION	QUANTITY FROM/TO	UNIT	UNIT PRICE	EXTENDED TOTAL
00010	COMMODITY CODE: 961-48-018628 THYROXINE (T4) FREE, DIRECT, SERUM TAT: _____ LIST PRICE: _____ SPECIFY BRAND (& NUMBER IF APPLICABLE) _____	5	EACH	_____	_____
00011	COMMODITY CODE: 961-48-018628 GLUCOSE, SERUM TAT: _____ LIST PRICE: _____ SPECIFY BRAND (& NUMBER IF APPLICABLE) _____	16	EACH	_____	_____
00012	COMMODITY CODE: 961-48-018628 HALOPERIDOL (HALDOL), SERUM TAT: _____ LIST PRICE: _____ SPECIFY BRAND (& NUMBER IF APPLICABLE) _____	5	EACH	_____	_____
00013	COMMODITY CODE: 961-48-018628 HEMOGLOBIN ALC	2	EACH	_____	_____

PRICE SHEET		INVITATION TO BID			
NUMBER : 2239624 OPEN DATE : 05/25/10 TIME: 10:00 AM T-NUMBER : DHH08		BIDDER:			PAGE 17
LINE NO.	COMMODITY/SERVICE DESCRIPTION	QUANTITY FROM/TO	UNIT	UNIT PRICE	EXTENDED TOTAL
	TAT: _____ LIST PRICE: _____ SPECIFY BRAND (& NUMBER IF APPLICABLE) _____				
00014	COMMODITY CODE: 961-48-018628 HEPATITIS B SURFACE AB TAT: _____ LIST PRICE: _____ SPECIFY BRAND (& NUMBER IF APPLICABLE) _____	3	EACH	_____	_____
00015	COMMODITY CODE: 961-48-018628 HEPATIC FUNCTION PANEL TAT: _____ LIST PRICE: _____ SPECIFY BRAND (& NUMBER IF APPLICABLE) _____	7	EACH	_____	_____
00016	COMMODITY CODE: 961-48-018628 IMIPRAMINE (TOFRANIL), SERUM TAT: _____ LIST PRICE: _____	5	EACH	_____	_____

PRICE SHEET		INVITATION TO BID			
NUMBER : 2239624 OPEN DATE : 05/25/10 TIME: 10:00 AM T-NUMBER : DHH08		BIDDER:			PAGE 18
LINE NO.	COMMODITY/SERVICE DESCRIPTION	QUANTITY FROM/TO	UNIT	UNIT PRICE	EXTENDED TOTAL
	<div>SPECIFY BRAND (& NUMBER IF APPLICABLE)</div> <div></div>				
00017	<div>COMMODITY CODE: 961-48-018628</div> <div>LIPID PANEL</div> <div>TAT: </div> <div>LIST PRICE: </div> <div>SPECIFY BRAND (& NUMBER IF APPLICABLE)</div> <div></div>	5	EACH		
00018	<div>COMMODITY CODE: 961-48-018628</div> <div>LITHIUM (ESKALITH), SERUM</div> <div>TAT: </div> <div>LIST PRICE: </div> <div>SPECIFY BRAND (& NUMBER IF APPLICABLE)</div> <div></div>	84	EACH		
00019	<div>COMMODITY CODE: 961-48-018628</div> <div>MAGNESIUM, SERUM</div> <div>TAT: </div> <div>LIST PRICE: </div> <div>SPECIFY BRAND (& NUMBER IF APPLICABLE)</div> <div></div>	5	EACH		

PRICE SHEET		INVITATION TO BID			
NUMBER : 2239624 OPEN DATE : 05/25/10 TIME: 10:00 AM T-NUMBER : DHH08		BIDDER:			PAGE 19
LINE NO.	COMMODITY/SERVICE DESCRIPTION	QUANTITY FROM/TO	UNIT	UNIT PRICE	EXTENDED TOTAL
00020	COMMODITY CODE: 961-48-018628 _____ POTASSIUM, SERUM _____ TAT: _____ LIST PRICE: _____ SPECIFY BRAND (& NUMBER IF APPLICABLE) _____	5	EACH	_____	_____
00021	COMMODITY CODE: 961-48-018628 FLUPHENAZINE (PROLIXIN), SERUM TAT: _____ LIST PRICE: _____ SPECIFY BRAND (& NUMBER IF APPLICABLE) _____	5	EACH	_____	_____
00022	COMMODITY CODE: 961-48-018628 METHYLPHENIDATE (RITALIN), SERUM TAT: _____ LIST PRICE: _____ SPECIFY BRAND (& NUMBER IF APPLICABLE) _____	5	EACH	_____	_____
00023	COMMODITY CODE: 961-48-018628 RPR	5	EACH	_____	_____

PRICE SHEET		INVITATION TO BID			
NUMBER : 2239624 OPEN DATE : 05/25/10 TIME: 10:00 AM T-NUMBER : DHH08		BIDDER:			PAGE 20
LINE NO.	COMMODITY/SERVICE DESCRIPTION	QUANTITY FROM/TO	UNIT	UNIT PRICE	EXTENDED TOTAL
	TAT: _____ LIST PRICE: _____ SPECIFY BRAND (& NUMBER IF APPLICABLE) _____				
00024	COMMODITY CODE: 961-48-018628 TSH TAT: _____ LIST PRICE: _____ SPECIFY BRAND (& NUMBER IF APPLICABLE) _____	79	EACH	_____	_____
00025	COMMODITY CODE: 961-48-018628 URINALYSIS - ROUTINE TAT: _____ LIST PRICE: _____ SPECIFY BRAND (& NUMBER IF APPLICABLE) _____	5	EACH	_____	_____
00026	COMMODITY CODE: 961-48-018628 PREGNANCY TEST, URINE TAT: _____ LIST PRICE: _____	5	EACH	_____	_____

PRICE SHEET		INVITATION TO BID			
NUMBER : 2239624 OPEN DATE : 05/25/10 TIME: 10:00 AM T-NUMBER : DHH08		BIDDER:			PAGE 21
LINE NO.	COMMODITY/SERVICE DESCRIPTION	QUANTITY FROM/TO	UNIT	UNIT PRICE	EXTENDED TOTAL
00027	SPECIFY BRAND (& NUMBER IF APPLICABLE) _____ _____ COMMODITY CODE: 961-48-018628 URINE DRUG SCREEN, 7 PANEL, WHICH MUST INCLUDED THE ORIGINAL SAMSA 5 PANEL: 9+OXYCODONE+CRT-BUND THC, COCAINE, OPIATES (CODEINE AND MORPHINE), SYNTHETIC OPIATES (OXYCODONE, HYDROCODONE, HYDROMORPHONE, AND OXYMORPHONE), AMPHETAMINES, BENZODIAZEPINES, BARBITURATES, & METHADONE TAT: _____ LIST PRICE: _____ SPECIFY BRAND (& NUMBER IF APPLICABLE) _____	5	EACH	_____	_____
00028	COMMODITY CODE: 961-48-018628 VALPROIC ACID (DEPAKOTE), SERUM TAT: _____ LIST PRICE: _____ SPECIFY BRAND (& NUMBER IF APPLICABLE) _____	136	EACH	_____	_____
00029	COMMODITY CODE: 961-48-018628 VENIPUNCTURE AND HANDLING SPECIFY BRAND (& NUMBER IF APPLICABLE) _____	353	EACH	_____	_____

PRICE SHEET		INVITATION TO BID			
NUMBER : 2239624 OPEN DATE : 05/25/10 TIME: 10:00 AM T-NUMBER : DHH08		BIDDER:			PAGE 22
LINE NO.	COMMODITY/SERVICE DESCRIPTION	QUANTITY FROM/TO	UNIT	UNIT PRICE	EXTENDED TOTAL
	APPLICABLE)				
00030	COMMODITY CODE: 961-48-018628 CBC WITH DIFFERENTIAL/PLATELET TAT: _____ LIST PRICE: _____ SPECIFY BRAND (& NUMBER IF APPLICABLE) _____	5	EACH	_____	_____
00031	COMMODITY CODE: 961-48-018628 PERCENTAGE DISCOUNT FROM LIST PRICE FOR ALL OTHER TESTS NOT LISTED ABOVE PERCENT TO BE FIGURED BY OFFICE OF STATE PURCHASING. SPECIFY BRAND (& NUMBER IF APPLICABLE) _____	1	DISC	_____	_____
00032	COMMODITY CODE: 961-48-018628 LINE 31 MAY BE USED IF AGENCY USES ONE (1) LINE ITEM TO ISSUE ORDER FOR ENTIRE INVOICE AMOUNT. SPECIFY BRAND (& NUMBER IF APPLICABLE) _____	1	LOT	_____	_____